

# ADULT GROUP TOUR REQUEST FORM

Please provide all the information requested below. Keep a copy of this form for your records. Once your request is processed, we will mail you a confirmation letter with a reservation number.

Group Leader's Name: \_\_\_\_\_

Home/Cell Phone: (     ) \_\_\_\_\_

Work Phone: (     ) \_\_\_\_\_ Fax: (     ) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Group Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Type of Group (e.g., civic, church, social club, alumni group): \_\_\_\_\_

Special Needs: \_\_\_\_\_

## 1. Select a Tour Type and Time

Docent-guided tour (Monday–Saturday):

10:30 a.m.  11:30 a.m.  12:30 p.m.  1:30 p.m.  2:30 p.m.

Self-guided tour:

(Saturday–Sunday)  10:00 a.m.  11:00 a.m.  12:00 p.m.  1:00 p.m.  2:00 p.m.

3:00 p.m.  4:00 p.m.

(Thursdays and Fridays only)  6:00 p.m.  7:00 p.m.

## 2. Select a Tour Date (You must submit 3 dates in order of preference.)

Date 1: \_\_\_\_\_

Date 2: \_\_\_\_\_

Date 3: \_\_\_\_\_

## 3. Order Boxed Lunches (Includes chef's choice of assorted sandwiches, chips, dessert, and bottled water or soda for a cost of \$10.00 per person)

Lunch Time: \_\_\_\_\_

Number of Chef's Choice Lunches: \_\_\_\_\_

Number of Vegetarian Lunches: \_\_\_\_\_

## 4. Select a Parking Option

We are arriving by:  Motorcoach/bus  Car/van

## 5. Number of Adult Tickets

Adults, seniors, and/or college students: \_\_\_\_\_ x \$ 7.00

Members (must present valid card at check-in): \_\_\_\_\_ x free

Boxed lunches: \_\_\_\_\_ x \$10.00

Total: \$ \_\_\_\_\_

## 6. Payment Options

Check enclosed (payable to **Frist Center for the Visual Arts**)

Credit card number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Name of cardholder: \_\_\_\_\_

Signature: \_\_\_\_\_

## 7. Mail, E-mail, or Fax Completed Form to:

Tour Coordinator

Frist Center for the Visual Arts

919 Broadway

Nashville, TN 37203-3822

Fax: (615) 744-3965

E-mail: [grouptour@fristcenter.org](mailto:grouptour@fristcenter.org)